

TO BE PRINTED ON COMPANY LETTERHEAD

Date, Development Name, Unit Number & Owner Name should be mentioned in the letter.

Text that must be in the Undertaking Letter:

We, (Contractor/Company Name), holder of license no. XXXXXX, hereby undertake to complete the modification works within (time frame of work) of obtaining all the necessary permits and approvals from the government authorities.

We undertake to comply with all the guidelines, rules, and regulations of the community and take full responsibility and liability for any inspection or fines by government authorities and any accident or property damage that may occur during the modification works.